

**MINUTES OF THE REGULAR MEETING OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, March 21, 2023**

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

**Call to Order, Roll Call, and Pledge of Allegiance.**

Directors Present: Tom Nelson, Paul Lindsay, Elliot Mulberg, Sophia Scherman  
Directors Absent: Lisa Medina  
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/  
Treasurer; Stefani Phillips, Human Resources Administrator/Board  
Secretary; Travis Franklin, Program Manager; Donella Murillo, Finance  
Supervisor; Ben Voelz, Associate Engineer; Amber Kavert, Human  
Resources Technician  
Staff Absent: None  
Associate Directors Present: None  
Associate Directors Absent: None  
General Counsel Present: Ren Nosky, JRG Attorneys at Law  
Consultant Present: Steve Gagnon and Theresa Jurotich, Raftelis

**Public Comment**

No comment.

**1. Proclamations and Announcements**

Chair Tom Nelson called for a moment of silence for previous Florin Resource Conservation District (FRCD) Board of Director Chuck Dawson.

**2. Consent Calendar**

- a. Minutes of Community Advisory Committee Meeting of February 21, 2023
- b. Minutes of Regular Board Meeting of February 21, 2023
- c. Accounts Payable Check History – February 2023
- d. Board and Employee Expense/Reimbursements – February 2023
- e. Active Accounts – February 2023
- f. Bond Covenant Status for FY 2021-22 – February 2023
- g. CASH - Detail Schedule of Investments– February 2023
- h. Consultants Expenses – February 2023
- i. Major Capital Improvement Projects – February 2023

MSC (Lindsay/Mulberg) to approve Florin Resource Conservation District Consent Calendar items a-i. 4/0: Ayes: Lindsay, Nelson, Medina, and Mulberg.

**3. Year to Date Revenues and Expenses Compared to Budget – February 2023**

Finance Manager Patrick Lee presented the item to the Board.

**4. 2024-2028 Water Rate and Connection Fee Study**

Mr. Lee introduced the item to the Board. He provided a recap of the February meeting where the Board chose to move forward with Scenario #4 – 4.5% increase all five (5) years. Mr. Lee then introduced Steve Gagnon and Theresa Jurotich from Raftelis to present a PowerPoint on the proposed rate design.

After discussion, the Boards consensus was to direct staff to move forward with the proposed rate design.

## **5. Florin Resources Conservation District/Elk Grove Water District 2023 Compensation Study**

Human Resources Administrator Stefani Phillips presented the item to the Board.

In summary, on February 21, 2023, the District's 2023 Compensation Study Report was presented by the Consultant to the Board. The Board agreed by consensus to the recommendations using the 60th percentile of total compensation to determine the base pay for all classifications. Additionally, for the classifications that exceeded the 60th percentile of total compensation, the Board's consensus was to keep the current salary ranges until which time the position is vacated, then they may be set at a new lower salary range. The recommendations from the Compensation Study will be incorporated into the District's Fiscal Year 2023-24 Operating Budget, which will be presented for adoption at the June Board meeting. If approved, the new salary ranges will go into effect on July 1, 2023.

Director Elliot Mulberg left the Board meeting. With three (3) Board members present, a quorum was confirmed.

MSC (Lindsay/Scherman) to accept and file the Florin Resource Conservation District/Elk Grove Water District 2023 Compensation Study. 3/0: Ayes: Lindsay, Nelson and Scherman.

## **6. General Manager's Report**

General Manager Bruce Kamilos presented the item to the Board.

In summary, the District's General Counsel Services with JRG Attorneys at Law expires on April 21, 2023. Staff discussed and received direction from the Board about the approach the District should take for procuring future general counsel services. As a result, staff will ask Andrew Ramos from Bartkiewicz, Kronick & Shanahan to attend the April board meeting and provide a brief presentation about his firm's services.

Mr. Kamilos also informed the Board that the Association of California Water Agencies (ACWA) requested each member agency to designate a voting representative for the upcoming election and mentioned that the voting process has changed to a fillable form. The Board chose to keep Chair Tom Nelson as the voting representative.

Mr. Kamilos also informed the Board that the District now offers customers the option to automatically pay their water bills on a recurring basis with their credit cards.

## **7. California Special Districts Association Board of Directors Call for Nominations – Sierra Network Seat C**

Ms. Phillips presented the item to the Board.

In summary, the California Special Districts Association (CSDA) is calling for nominations for Board of Directors to be placed on the ballot for Sierra Network, Seat C. The term of office will begin on January 1, 2024; through December 31, 2026. The CSDA Board of Directors governing body is responsible for all policy decisions related to the CSDA's member services, legislative advocacy, education, and resources.

Chair Nelson will speak with Director Mulberg to see if he is interested in the nomination.

#### **8. Legislative Matters and Potential Direction to Staff**

Program Manager Travis Franklin presented the item to the Board.

Mr. Franklin informed the Board, the District joined ACWA's coalition letter of support for Senate Bill 867, Drought and Water Resilience, Wildfire and Forest Resilience, Extreme Heat Mitigation, Biodiversity and Nature-Based Climate Solutions, Climate Smart Agriculture, and Park Creation and Outdoor Access Bond Act of 2023.

#### **9. Florin Resource Conservation District/Elk Grove Water District 2020-2025 Strategic Plan Update**

Mr. Kamilos presented the item to the Board.

In summary, the District developed the 2020-2025 Strategic Plan (Plan) to guide the District's operations over the next five (5) years. The Plan is an important document that expresses the District's core values and sets forth key goals and objectives for the District. The Board has requested that staff return in March of each calendar year to provide an update on the status of each of the objectives that have been developed to help achieve the goals as set forth in the Plan.

After a discussion on various goals, the Board unanimously agreed to remove the District of Distinction award from the list. The Board suggested staff share with the customers by way of the Water Drop newsletter that the District has received the Government Finance Office Association award for the 14<sup>th</sup> year in a row.

#### **10. Elk Grove Water District Operations Report – February 2023**

Mr. Kamilos presented the EGWD Operations Report – February 2023 to the Board.

#### **11. Directors Comments**

Nothing to report.

#### **12. Closed Session**

Nothing to report.

Adjourn to Regular Board Meeting on April 18, 2023.

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Board Secretary

AK/SP